



## **Employment Application**

Please complete the entire application.

### **1. Employer Information**

**Employer:** Jeff Adams with Nonstop Contracting

**Telephone:** 314-698-0466

It is the policy of Jeff Adams to provide equal employment opportunities to all applicants and employees without regard to any legally protected status such as race, color, religion, gender, national origin, age, disability, or veteran status.

### **2. Applicant Information**

**Applicant full name:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_

**City/State/ZIP:** \_\_\_\_\_

**Daytime Phone:** \_\_\_\_\_

**Mobile Phone:** \_\_\_\_\_

**Social Security Number:** \_\_\_\_\_

**Driver's License (State/Number):** \_\_\_\_\_

### 3. Emergency Contact

**Who should be contacted if you are involved in an emergency?**

**Contact Name:** \_\_\_\_\_

**Relationship to you:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City/State/ZIP:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**4. Job Position Applied For:** \_\_\_\_\_

**5. Salary Desired:** \$ \_\_\_\_\_ per \_\_\_\_\_

**6. How will you get to work?** \_\_\_\_\_

**7. If you are offered employment, when would you be available to begin work?**

\_\_\_\_\_

**8. If hired, are you able to submit proof that you are legally eligible for employment in the United States? \_\_\_\_\_ Yes \_\_\_\_\_ No**

**9. Have you ever been convicted of a felony or misdemeanor?**

\_\_\_\_\_ Yes, I was convicted of \_\_\_\_\_ on \_\_\_\_\_  
(date) in \_\_\_\_\_ (city), \_\_\_\_\_ (state)

\_\_\_\_\_ No

THE EXISTENCE OF A CRIMINAL RECORD DOES NOT CONSTITUTE AN AUTOMATIC BAR TO EMPLOYMENT UNLESS RELEVANT TO THE TYPE OF EMPLOYMENT.

**10. Applicant's Skills**

Check those skills that you have. List any other skills that may be useful for the job you are seeking. Enter the number of years of experience, and circle the number that corresponds to your ability for each particular skill. (One represents poor ability, while five represents exceptional ability.)

<b>Ability or Skill</b>	<b>Years of Experience</b>
<input type="checkbox"/> Drywall	_____
<input type="checkbox"/> Power tools	_____
<input type="checkbox"/> Read a tape measure	_____

- Communication \_\_\_\_\_
  - Plumbing \_\_\_\_\_
  - Framing \_\_\_\_\_
  - Attention to detail \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

### 11. Applicant Employment History

List your current or most recent employment first. Please list all jobs (including self-employment and military service) that you have held, beginning with the most recent, and list and explain any gaps in employment. If additional space is needed, continue on the back page of this application.

**Employer Name:** \_\_\_\_\_

**Supervisor Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City/State/ZIP:** \_\_\_\_\_

**Job Duties:** \_\_\_\_\_

**Reason for Leaving:** \_\_\_\_\_

**Dates of Employment (Month/Year):** \_\_\_\_\_

**Employer Name:** \_\_\_\_\_

**Supervisor Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City/State/ZIP:** \_\_\_\_\_

**Job Duties:** \_\_\_\_\_

**Reason for Leaving:** \_\_\_\_\_

**Dates of Employment (Month/Year):** \_\_\_\_\_

**Employer Name:** \_\_\_\_\_

**Supervisor Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City/State/ZIP:** \_\_\_\_\_

**Job Duties:** \_\_\_\_\_

**Reason for Leaving:** \_\_\_\_\_

**Dates of Employment (Month/Year):** \_\_\_\_\_

**Military Service:**

\_\_\_\_\_ Yes \_\_\_\_\_ No

**Branch:** \_\_\_\_\_

**Specialized Training:** \_\_\_\_\_

## 12. References

List any two non-relatives who would be willing to provide a reference for you.

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City/State/ZIP:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_

**Relationship:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City/State/ZIP:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_

**Relationship:** \_\_\_\_\_

**13. Please provide any other information that you believe should be considered, including whether you are bound by any agreement with any current employer:**

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## Certification

I certify that the information provided on this application is truthful and accurate. I understand that providing false or misleading information will be the basis for the rejection of my application or, if employment commences, immediate termination.

I authorize Jeff Adams to contact former employers and educational organizations regarding my employment and education. I authorize my former employers and educational organizations to fully and freely communicate information regarding my previous employment, attendance, and grades. I authorize those persons designated as references to fully and freely communicate information regarding my previous employment and education.

I HAVE CAREFULLY READ THE ABOVE CERTIFICATION, AND I UNDERSTAND AND AGREE TO ITS TERMS.

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Applicant Signature

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Date